

**APPROVED
MINUTES**

October 6, 2009

The Delavan City Council met in regular session on Tuesday, October 6, 2009, at 6:30 p.m. in the City Council Room, 219 Locust Street, Delavan, Illinois. Mayor Elizabeth Skinner presided. The following alderman were present: Jere Braden, David Holland (attended electronically), Dan Kentner (entered the meeting late), Lou A. McCoy, George Mitchell (attended electronically), and Sally Shoultz. Other city officials in attendance were City Administrator Joe Woith, City Attorney Sue Bosich, City Clerk Penny Bright, Police Chief Colin Suprunowski, and ESDA Director Chuck Ostrom. Others in attendance were: Steve Rush, Mike Burris, Mel Clauser, and *Pekin Times* reporter Linda Robinson.

The meeting notice and agenda were posted at least forty-eight hours in advance of the meeting on the door of the City Council Room and on the bulletin board in the City Clerk's Office. A copy of the meeting notice and agenda is attached to and made a part of the minutes.

The Pledge of Allegiance was recited.

CONSENT AGENDA

The following items were presented for vote under the Consent Agenda:

- A. Approval of minutes of the September 15, 2009, regular meeting
- B. Approval of Resolution #2009-24 for payment of bills.

A motion was made by Alderman Mitchell, seconded by Alderman Shoultz, to approve Consent Agenda Item A, minutes of the September 15, 2009, regular meeting, and Consent Agenda Item B, RESOLUTION #2009-24, A RESOLUTION APPROVING AND DIRECTING THE PAYMENT OF CERTAIN BILLS OF THE CITY OF DELAVAN, ILLINOIS. The vote on this motion was as follows: Ayes: Braden, McCoy, Mitchell, Shoultz, Holland; Nays: none; Absent: Kentner. Motion carried.

PUBLIC COMMENTS

Morgan Elser was not present to address the council with regard to closure of Fourth Street (Route 122) for the 2009 Tour of Homes. The council will address closing of Fourth Street (Route 122) for the Tour of Homes later in the meeting.

MAYOR'S REPORT

Mayor Skinner reported to the council that the Board of Zoning Appeals met on September 28th and continued their review of the zoning code. They looked at the current fee structure and discussed possible changes. City Administrator Woith will be working on possible changes

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to the fee structure and will go back to the Board of Zoning Appeals with a recommendation. The Board will also review additions to the code for signs. Their next meeting will be Monday, October 26th.

Mayor Skinner reported that the Drug Abuse Prevention Task Force met on September 21, 2009. She asked Alderman Sally Shoultz to report on the meeting. Alderman Shoultz reported that the task force will be having a program on October 13th at the school to preview a program by the Tazewell County Crime Prevention Officers on prescription and OTC drugs. The task force has invited the council and community leaders to attend this preview. The program will be presented at a community night later in the winter. Alderman Shoultz also reported that Task Force member Bill Wiemer will be speaking at the Town Hall meeting on October 17th to inform the public of the purpose of the task force and what progress they are making. The next meeting of the Drug Abuse Prevention Task Force will be on Thursday, October 22, 2009.

Mayor Skinner reported that the Local Liquor Commission met on September 22, 2009, and approved a Special Use Permit License request from the Olde Towne Bar and Grill for an Oktoberfest on October 10th. The event will be on private property so no request was made of the city to close streets. The commission asked Olde Towne Bar and Grill to comply with the following: payment of extra police patrol; two people at the gate to check ID's and place wrist bands on participants; music will be from 4:00 p.m. to 11:00 p.m.; last call for alcohol will be 11:15 p.m. and the event will end at 12 midnight.

Mayor Skinner thanked the police for assisting with the homecoming event for the Bury's. There will be a special program at the school on November 10th to recognize the Bury's for their service.

Mayor Skinner set trick-or-treat hours at 5:00 to 8:00 p.m. on Saturday, October 31st.

CITY ADMINISTRATOR'S REPORT

City Administrator Joe Woith made the following report:

- Mike Burris and Jeff Larimore have prepared a punch list of outstanding items yet to be completed on all the water main projects. Woith and Burris have yet to meet with the contractor about performance on the water main projects.
- Liquid Engineering will be cleaning the water towers on Tuesday, October 13th. There will be no interruption in service while the work is being done.
- Crawford, Murphy & Tilly has completed all the inspections in Heritage Estates. A complete report will be submitted in November.

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- First Street overlay is complete except for a manhole that needs to be uncovered. Tazewell County Asphalt has scheduled the work for later this week.
- There is no start date as of yet for the Locust Street project. The contractor is waiting on insurance for the railroad. Most likely work will not be done until spring 2010.
- Work continues on the sidewalk replacement program.

NEW BUSINESS

A. Consideration of request of RFP's from local banking institutions for city deposits.

The City Administrator asked the council to solicit RFP's from the two local banking institutions in the interest of increasing the amount of interest the city receives from its deposits. Currently the city is using First Farmers State Bank for all of the banking business. The council was in agreement to solicit RFP's. City Administrator Woith will bring the proposals back to the council for consideration.

B. Annual audit.

City Administrator Woith presented highlights of fund balances for the last three fiscal years. The fund balance for 4/30/07 was \$127,344; 4/30/08 was \$238,143; and for 4/30/09 it was \$324,188. The fund balance for water and sewer accounts as of 4/30/09 was \$587,397. The fund balance for all funds as of 4/30/09 was \$1,098,864.

(Alderman Dan Kentner entered the meeting at 6:50 p.m.)

City Administrator Joe Woith also reported that the state has reported further reductions in sales tax receipts and motor fuel tax receipts.

Mayor Skinner thanked City Administrator Woith for all his work with the budget and noted that his conservative budgeting has reflected in more funds being available for use.

Discussion was heard with regard to a suggestion by the auditor that off-site storage of data be considered. All back-up files are stored on site in fire and water proof filing cabinets.

This was the third year of audits from Ginoli & Company. The city council agreed that the City Administrator seek RFP's for next year's audit.

C. Consider adding a line item in General Fund for tree removal.

City Administrator Woith explained to the council that the city has exhausted the \$7500 motor fuel tax funds budgeted for tree removal. He further explained that it has been a very demanding year

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for removal of trees and limbs and recommended that the council consider adding a line item in General Fund for tree removal in the amount of \$6500.

(Phone connection with Alderman Mitchell was lost.)

A motion was made by Alderman Kentner, seconded by Alderman McCoy, that a new line item be added for tree removal in the amount of \$6500 in General Administration in the General Fund. The vote on this motion was as follows: Ayes: McCoy, Kentner, Shoultz, Holland, Braden; Nays: none; Absent: Mitchell. Motion carried.

(Phone connection with Alderman Mitchell was restored.)

D. Ordinance rescinding Article III - Planning Commission, Chapter IX - Board and Commissions - Ord. #2009-24.

An ordinance eliminating the Planning Commission was presented. It was reported that the duties of the Planning Commission are being duplicated with the Board of Zoning Appeals. The Mayor indicated that if the ordinance goes into effect, she will notify the members of the Planning Commission of that action by the council. A motion was made by Alderman Kentner, seconded by Alderman Shoultz, to approve ORDINANCE #2009-24, AN ORDINANCE APPROVING AMENDMENTS TO ARTICLE III - PLANNING COMMISSION, CHAPTER IX - BOARD AND COMMISSIONS, OF THE CITY CODE OF THE CITY OF DELAVAN, ILLINOIS. The vote on this motion was as follows: Ayes: Kentner, Mitchell, Shoultz, Holland, Braden, McCoy; Nays: none; Absent: none. Motion carried.

UNFINISHED BUSINESS

A. Payment to ICC "Power Club" for use of truck during parade.

Consideration was given to making a donation to the ICC "Power Club" for the use of the CAT truck during the Fall Festival parade. A motion was made by Alderman Shoultz, seconded by Alderman McCoy, to donate \$50 to the ICC "Power Club" for use of the CAT truck during the Fall Festival parade. The vote on this motion was as follows: Ayes: Mitchell, Shoultz, Holland, Braden, McCoy, Kentner; Nays: none; Absent: none. Motion carried.

B. Resolution approving closure of Route 122 on December 5, 2009, for Tour of Homes - Res. #2009-25.

Discussion was heard with regard to closure of Fourth Street (Route 122) for the Tour of Homes on December 5, 2009. A motion was made by Alderman Braden, seconded by Alderman Mitchell, to adopt RESOLUTION #2009-25, A RESOLUTION APPROVING THE CLOSURE OF ILLINOIS ROUTE 122 FOR THE PURPOSE OF A TOUR OF HOMES SPONSORED BY THE DELAVAN FALL FESTIVAL. The vote on this motion was as follows: Ayes:

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Shoultz, Holland, Braden, McCoy, Kentner, Mitchell; Nays: none;
Absent: none. Motion carried.

OTHER ITEMS FOR CONSIDERATION

Alderman Braden asked about the new law allowing for video gambling. Discussion was heard with regard to this issue. The City Attorney will research the new law and report her findings at the next council meeting.

No further business was presented to the council for consideration. The meeting was adjourned by Mayor Skinner at 7:15 p.m.

Approved this _____ day of _____, 2009.

Mayor

ATTEST:

City Clerk