

# **APPROVED MINUTES**

DELAVAN CITY COUNCIL MEETING MINUTES

DECEMBER 1, 2009

The Delavan City Council met in regular session on Tuesday, December 1, 2009, at 6:30 p.m. in the City Council Room, 219 Locust Street, Delavan, Illinois. Mayor Elizabeth Skinner presided. The following aldermen were present: Jere Braden, David Holland (attended electronically), Dan Kentner (entered the meeting late), Lou A. McCoy, George Mitchell (attended electronically), and Sally Shoultz. Other city officials in attendance were City Administrator Joe Woith, City Attorney Sue Bosich, City Clerk Penny Bright, and Police Chief Colin Suprunowski. Others in attendance were Mike Burris, Russ Stone, Glen Thomas and *Pekin Times* reporter Linda Robinson.

The meeting notice and agenda were posted at least forty-eight hours in advance of the meeting on the door of the City Council Room and on the bulletin board in the City Clerk's Office. A copy of the meeting notice and agenda is attached to and made a part of the minutes.

The Pledge of Allegiance was recited.

## **CONSENT AGENDA**

The following items were presented for vote under the Consent Agenda:

- A. Approval of minutes of the November 17, 2009, regular meeting
- B. Approval of Resolution #2009-29 for payment of bills

A motion was made by Alderman Mitchell, seconded by Alderman Braden, to approve Consent Agenda Item A, minutes of the November 17, 2009, regular meeting, and Consent Agenda Item B, RESOLUTION #2009-29, A RESOLUTION APPROVING AND DIRECTING THE PAYMENT OF CERTAIN BILLS OF THE CITY OF DELAVAN, ILLINOIS. The vote on this motion was as follows: Ayes: Braden, McCoy, Mitchell, Shoultz, Holland; Nays: none; Absent: Kentner. Motion carried.

## **MAYOR'S REPORT**

Mayor Skinner thanked all the council members for coming to the Town Hall meeting and commented on the nice write up in the *Pekin Times* about the Town Hall meeting. She also read an email from Deputy Chuck Linton complimenting the city on the professionalism of the council and their participating in the Town Hall meeting.

Mayor Skinner asked all to support the annual Tour of Homes on Saturday, December 5<sup>th</sup>, by attending all or part of the festivities.

# **APPROVED MINUTES**

DELAVAN CITY COUNCIL MEETING MINUTES

DECEMBER 1, 2009

## **CITY ADMINISTRATOR'S REPORT**

City Administrator Woith presented information to the council with regard to the 6 month receipts and expenditures and projections on fund balances for the end of the fiscal year.

He highlighted decreases in income line items with regard to state income tax, sales tax, and personal property replacement tax. He also commented on several expense line items that will be close to being over budget by the end of the fiscal year.

Discussion was heard with regard to the budget projections and Woith cautioned the council to spend only what the city needs and then wait to see what revenues are going to do in the next few months.

Woith also commented on the contract employment and a particular problem with the lift station on 8<sup>th</sup> Street.

(Alderman Kentner entered the meeting)

## **NEW BUSINESS**

### **A. Rescind Res. #2009-25 and adopt Resolution to change detour street for Tour of Homes from Third Street to Fifth Street.**

Due to a change in the homes on the Tour of Homes for Saturday, December 5, the detour street has to be changed from Third Street to Fifth Street. After discussion, a motion was made by Alderman Shoultz, seconded by Alderman McCoy, to rescind Resolution #2009-25, and adopt RESOLUTION #2009-30, A RESOLUTION APPROVING THE CLOSURE OF ILLINOIS ROUTE 122 ON DECEMBER 5, 2009, FOR THE PURPOSE OF A TOUR OF HOMES SPONSORED BY THE DELAVAN FALL FESTIVAL. The vote on this motion was as follows: Ayes: McCoy, Kentner, Mitchell, Shoultz, Holland, Braden; Nays: none; Absent: none. Motion carried.

### **B. Create a new expense line item in Water Department for contractual employment.**

City Administrator Woith reported that for a certified water operator to sign off on the Illinois EPA paper work, the city must first enter into a contractual employment and create a new expense line item in the Water Department to fund the contractual employment expense. After discussion, a motion was made by Alderman Kentner, seconded by Alderman Shoultz, to create a new expense line item in the Water Department for contractual employment and set \$10,000 for the budget amount. The vote on this motion was as follows: Ayes: Kentner, Mitchell, Shoultz, Holland, Braden, McCoy; Nays: none; Absent: none. Motion carried.

**APPROVED  
MINUTES**

**C. Contract for Water and Sewer Services.**

City Administrator Woith presented an Agreement between Melvin G. Pleines of Pleines & Associates and the City of Delavan, Illinois, for water and sewer services. After discussion, a motion was made by Alderman Braden, seconded by Alderman Holland, to approve the agreement between Melvin G. Pleines of Pleines & Associates and the City of Delavan, Illinois, for water and sewer services. The vote on this motion was as follows: Ayes: Mitchell, Shoultz, Holland, Braden, McCoy, Kentner; Nays: none; Absent: none. Motion carried.

**D. Announce tentative tax levy.**

City Administrator Woith reported that the city needs to announce the amount of the tentative tax levy prior to approval of the tax levy ordinance. He recommended that the city set the tax levy at \$175,499, the amount being the same as last year. A motion was made by Alderman Kentner, seconded by Alderman Braden, to set the tentative tax levy amount at \$175,499. The vote on this motion was as follows: Ayes: Shoultz, Holland, Braden, McCoy, Kentner, Mitchell; Nays: none; Absent: none. Motion carried. The tax levy ordinance will be presented for approval at the next council meeting and filed by the last Tuesday of December with the County Clerk.

Alderman Kentner thanked the Mayor, City Administrator, and other council members for participating in the Town Hall meeting held recently.

No further business was presented to the council. The meeting was adjourned by Mayor Skinner.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2009.

\_\_\_\_\_  
Mayor

ATTEST:

**APPROVED  
MINUTES**

DELAVAN CITY COUNCIL MEETING MINUTES

DECEMBER 1, 2009

---

City Clerk